

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.herkimercountyida.org/documents/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Barone, Howard, & Co. CPA's PC

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$8,500
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 8504 Seneca Turnpike
Address Line2:
City: NEW HARTFORD
State: NY
Postal Code: 13413
Plus 4:
Province Region:
Country: USA

Procurement Description: Auditor

2. Vendor Name: H&M Company, Inc.

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 07/25/2017
End Date:
Amount: \$189,980.97
Amount Expended for Fiscal Year: \$189,980.97
Fair market value: \$189,980.97
Explain why the fair market value is less than the amount:

Address Line1: 50 Security Drive
Address Line2:
City: JACKSON
State: TN
Postal Code: 38305
Plus 4:
Province Region:
Country: USA

Procurement Description: Reimbursement of building permit for Tractor Supply Co. for project at Frankfort 5S South Business Park.

Procurement Transactions Listing:

3. Vendor Name: JBS Dirt, Inc.

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 07/13/2017
End Date:
Amount: \$358,712.2
Amount Expended for Fiscal Year: \$351,537.96
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 7901 Gee Road
Address Line2:
City: CANASTOTA
State: NY
Postal Code: 13032
Plus 4:
Province Region:
Country: USA
Procurement Description: Utility Modification Project F5SSBP

4. Vendor Name: O'Brien & Gere

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/16/2014
End Date:
Amount: \$70,000
Amount Expended for Fiscal Year: \$5,069.29
Fair market value: \$70,000
Explain why the fair market value is less than the amount:

Address Line1: 333 West Washington St.
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13221
Plus 4:
Province Region:
Country: USA
Procurement Description: Schuyler Business Park WetlandMitigation Area Monitoring

Procurement Transactions Listing:

5. Vendor Name: O'Brien & Gere Engineers, Inc.

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 07/25/2017
End Date:
Amount: \$71,650
Amount Expended for Fiscal Year: \$68,927.2
Fair market value: \$71,650

Explain why the fair market value is less than the amount:

Address Line1: PO Box 4873
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13221
Plus 4: 4873
Province Region:
Country: USA

Procurement Description: Site utility relocation engineering for Frankfort 5S South Business Park

6. Vendor Name: Schnabel Engineering of New York

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 05/01/2017
End Date:
Amount: \$23,808.45
Amount Expended for Fiscal Year: \$23,696.12
Fair market value: \$23,808.45

Explain why the fair market value is less than the amount:

Address Line1: 10 Corporate Blvd., Suite 420
Address Line2:
City: WEST COLUMBIA
State: SC
Postal Code: 29169
Plus 4:
Province Region:
Country: USA

Procurement Description: Remediation at Frankfort 5S South Business Park

Procurement Transactions Listing:

7. Vendor Name: Stumpin by Mike, LLC

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 03/28/2017
End Date:
Amount: \$22,665
Amount Expended for Fiscal Year: \$22,665
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 557 Old State Road
Address Line2:
City: POLAND
State: NY
Postal Code: 13431
Plus 4:
Province Region:
Country: USA

Procurement Description: Tree removal at Frankfort 5S South Business Park

8. Vendor Name: Village of Frankfort

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 05/17/2017
End Date:
Amount: \$98,952.5
Amount Expended for Fiscal Year: \$98,952.5
Fair market value: \$98,952.5
Explain why the fair market value is less than the amount:

Address Line1: 110 Railroad Street
Address Line2:
City: FRANKFORT
State: NY
Postal Code: 13340
Plus 4:
Province Region:
Country: USA

Procurement Description: Electrical Upgrade at Frankfort 5S South Business Park

Procurement Transactions Listing:

Additional Comments: