



DATE: March 13, 2019

TO: Vincent J. Bono
Cory Albrecht
David Chlus
Daniel Reardon
Catherine Ricci
John Scarano
Michael Werenczak

RE: Board of Directors' Regular Meeting
Audit, Finance, and Governance Committees

The Herkimer County Industrial Development Agency will hold its **Regular Meeting** of the **Board of Directors along with the Audit, Finance and Governance Committees** ***Wednesday, March 20th, 2019 at 8:00 AM.*** The meeting will be held in the **Herkimer County Chamber of Commerce Conference Room, 420 E. German St. Herkimer, NY 13350.**

Attached is the agenda. Other meeting documents will be available at <http://www.herkimercountyida.org/documents/>

Please call or email sholleran@herkimercountyida.org if your availability has changed.

copy by email:

NYS Senator James L. Seward US Senator Charles Schumer
NYS Senator James N. Tedisco US Senator Kristen Gillibrand
NYS Assemblyman Robert Smullen US Congressman Anthony Brindisi
NYS Assemblyman Brian Miller US Congresswoman Elise Stefanik
NYS Assemblywoman Marianne Buttenschon
Marc Barraco, NYS Governor's Office
Michael Reese, ESDC Regional Director
Dr. Cathleen McColgin, President Herkimer College
Shari Hunt, Secretary to the President Herkimer College
John J. Piseck, Jr., HCIDA
Anthony Hallak, Attorney
James Wallace, County Administrator
Bernard Peplinski, Chairman, Legislature
Kurt Ackerman, Chairman, Planning & Development Committee
Sally Deming, Clerk of the Legislature
William McDonald, Associate Dean, Herkimer College
Daniel Sargent, Assistant to the President, Herkimer College
Stephen R. Smith, Mohawk Valley Economic Development District, Inc.

Herkimer County Industrial Development Agency
Board of Directors' Regular Meeting
March 20, 2019 @ 8:00 AM

AGENDA

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| 1. Call to order – Pledge of Allegiance | Chairman Bono |
| 2. Roll Call | Holleran |

Audit/Finance/Governance Committee Meeting

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|---|---------------|
| Annual Authorities Budget Office Annual Report | Bono – Action |
| • Annual Audit-Review by John Howard of Barone, Howard & Company | |
| • Review and approval required on all reports/policies listed on Attachment A | |

- | | |
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| 3. Minutes (attached) | |
| • 1/22/2019-Public Hearing Higby Gold | Bono – Action |
| • 2/26/2019-Board and Audit/Finance/Governance | |
| • 2/26/2019-Public Hearing Off-site Photovoltaic Solar Policy | |
| 4. February Financial Reports (attached)
Operating, Check Register, Account Balances, RLF Status | Bono/Piseck – Action |
| 5. EPA Grant – Brownfield Assessment Award | Bono/Piseck - Action |
| 6. Higby Gold, LLC – Authorizing Resolution (attached) | Piseck – Action |
| 7. Nexamp (Little Falls Solar I, LLC)– Application (attached) | Piseck - Information |
| 8. Frankfort 5S South Business Park | Piseck - Information |
| 9. Manheim Business Park | Piseck – Information |
| 10. Schuyler Business Park Expansion | Piseck - Information |
| 11. Project Updates/Other Business | Piseck – Information |
| 12. Financial Disclosure Forms | Piseck - Action |

Motion for Executive Session- The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

- (d) discussions regarding proposed, pending, or current litigation;
- (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

Next regular meeting date: Tuesday, April 30, 2019 @ 8:00 AM