



November 20, 2020

TO: Vincent J. Bono
Cory Albrecht
David Chlus
Catherine Ricci
John Scarano
Michael Werenczak
Ann Gaworecki

STAFF

JOHN J. PISECK, JR.
Executive Director
STACEY J. HOLLERAN
Office Manager
VICTORIA L. ADAMS
Administrative Assistant

BOARD OF DIRECTORS

VINCENT J. BONO
Chairman

DAVID M. CHLUS
Vice Chairman

JOHN SCARANO
Secretary

MICHAEL WERENCZAK
Treasurer

CORY ALBRECHT
Director

CATHERINE RICCI
Director

ANN GAWORECKI
Director

COUNSEL

ANTHONY G. HALLAK, Esq.
Felt Evans, LLP

RE: Board of Directors' Regular Meeting

The Herkimer County Industrial Development Agency will hold its **Regular Meeting** of the Board of Directors on **Tuesday, November 24, 2020 at 8:00 AM**. The meeting will be held electronically via **conference call only**, instead of a public meeting open for the public to attend in person. Members of the public may listen to the Board Meeting by calling **(605) 313-6315** and entering access code **827250**. Public questions and comments will not be accepted during the meeting. Minutes of the Board Meeting will be transcribed and posted on the Herkimer County IDA website.

Attached is the agenda. Other meeting documents will be available at <http://www.herkimercountyida.org/documents/>

Please call or email vadams@herkimercountyida.org if your availability has changed.

copy by email:

| | |
|---------------------------------------------------------------------|---------------------------------------------|
| NYS Senator James L. Seward | US Senator Charles Schumer |
| NYS Senator James N. Tedisco | US Senator Kirsten Gillibrand |
| NYS Assemblyman Robert Smullen | US Congressman Anthony Brindisi |
| NYS Assemblyman Brian Miller | US Congresswoman Elise Stefanik |
| NYS Assemblywoman Marianne Buttenschon | Patrick Russell, Herkimer County Legislator |
| Samantha Madison, NYS Governor's Office | Bernard Peplinski |
| Michael Reese, ESDC Regional Director | |
| Dr. Cathleen McColgin, President Herkimer College | |
| Shari Hunt, Secretary to the President Herkimer College | |
| John J. Piseck, Jr., HCIDA | |
| Anthony Hallak, Attorney | |
| James Wallace, County Administrator | |
| Kurt Ackerman, Chairman, Planning & Development Committee | |
| Brittney Viscomi, Clerk of the Legislature | |
| Jennifer Williams, Deputy Clerk of the Legislature | |
| William McDonald, Associate Dean, Herkimer College | |
| Daniel Sargent, Assistant to the President, Herkimer College | |
| Stephen R. Smith, Mohawk Valley Economic Development District, Inc. | |

420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000

"This institution is an equal opportunity provider, employer and lender."

**Herkimer County Industrial Development Agency
Board of Directors' Regular Meeting
November 24, 2020 @ 8:00 AM
AGENDA**

The audio of this meeting will be recorded live

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| 1. Call to order – Pledge of Allegiance | Chairman Bono |
| 2. Roll Call | Holleran |
| 3. Minutes – October 24, 2020 Board Meeting (P.1-5) | Bono/Piseck – Action/Discussion |
| 4. October Financial Reports (P.6-11) Financial Report, Balance Sheet, Check Register, RLF Status | Bono/Piseck – Action/Discussion |
| 5. Mission Statement (P.12) | Bono/Piseck – Action/Discussion |
| 6. Uniform Evaluation Criteria (P.13-18) | Bono/Piseck – Action/Discussion |
| 7. Schuyler Business Park <ul style="list-style-type: none">• SHPO Phase 1A/1B (P.19-24)• Intermunicipal Development Agreement (P.25-28)• Wladis Law Firm – Representative for Sewer | Bono/Piseck - Action/Discussion Bono/Piseck – Action/Discussion Bono/Piseck – Action/Discussion |
| 8. Old Forge Properties – Enchanted Forest | Bono/Piseck – Action/Discussion |
| 9. Pitch Herkimer County | Bono/Piseck – Action/Discussion |
| 10. SunEast Watkins Road Solar – Deviation Request (P.29-33) | Bono/Piseck – Action/Discussion |
| 11. Small Business RLF Seward – Stumpin’ by Mike (P.34-40) | Bono/Piseck – Action/Discussion |
| 12. Schuyler Business Park Signage | Bono/Piseck – Action/Discussion |
| 13. Village of Frankfort – Housing Study | Bono/Piseck – Action/Discussion |
| 14. Supplemental Insurance – Staff & Board | Bono/Piseck - Action/Discussion |
| 15. Mohawk Valley EDGE – Leading EDGE Awards | Bono/Piseck – Action/Discussion |
| 16. HPK Industries - CDBG Subrecipient Agreement | Bono/Piseck – Action/Discussion |
| 17. December - New Meeting Date (12/22) “Annual Meeting” | Bono/Piseck – Action/Discussion |

Project Updates/Other Business

- EPA Regional Administrator Visit
- Budget Meeting at County
- Microenterprise & 2-2-2 Update

Motion for Executive Session- The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

- (d) discussions regarding proposed, pending, or current litigation;
- (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

Please note dates for next regular meetings:

Tuesday, December 22, 2020 @ 8:00 AM
Tuesday, January 26, 2020 @ 8:00 AM