



February 19, 2021

**STAFF**

JOHN J. PISECK, JR.  
Executive Director

STACEY J. HOLLERAN  
Office Manager

VICTORIA L. ADAMS  
Administration & Grant  
Coordinator

BRIAN V. MULA  
Marketing Specialist

**BOARD OF DIRECTORS**

VINCENT J. BONO  
Chairman

DAVID M. CHLUS  
Vice Chairman

JOHN SCARANO  
Secretary

MICHAEL WERENCZAK  
Treasurer

CORY ALBRECHT  
Director

CATHERINE RICCI  
Director

ANN GAWORECKI  
Director

**COUNSEL**

ANTHONY G. HALLAK, Esq.  
Fell Evans, LLP

TO: Vincent J. Bono, Cory Albrecht, David Chlus, Catherine Ricci, John Scarano  
Michael Werenczak, Ann Gaworecki

**RE: Board of Directors' Regular Meeting**

The Herkimer County Industrial Development Agency will hold its **regular meeting** of the Board of Directors on **Tuesday, February 23, 2021 at 8:00 AM.** The meeting will be held electronically via **Zoom conference**, instead of a public meeting open for the public to attend in person.

Members of the public may join the board meeting by going to [www.Zoom.com](http://www.Zoom.com) and entering **meeting ID: 936 7200 0740 and passcode: 838526.**

To dial into the meeting via phone only, dial (929)-205-6099 and enter meeting ID: 936 7200 0740 and passcode 838526.

Public questions and comments will not be accepted during the meeting. Minutes of the Board Meeting will be transcribed and posted on the Herkimer County IDA website.

Attached is the agenda. Other meeting documents will be available at <http://www.herkimercountyida.org/documents/>

Please call or email [vadams@herkimercountyida.org](mailto:vadams@herkimercountyida.org) if your availability has changed.

copy by email:

- |   |   |
|---|---|
| NYS Senator Peter Oberacker   | US Senator Charles Schumer                  |
| NYS Senator James N. Tedisco  | US Senator Kirsten Gillibrand               |
| NYS Assemblyman Robert Smullen                                      | US Congressman Anthony Brindisi             |
| NYS Assemblyman Brian Miller  | US Congresswoman Elise Stefanik             |
| NYS Assemblywoman Marianne Buttenschon                              | Patrick Russell, Herkimer County Legislator |
| Samantha Madison, NYS Governor's Office                             | Bernard Peplinski                           |
| Michael Reese, ESDC Regional Director                               |   |
| Dr. Cathleen McColgin, President Herkimer College                   |   |
| Shari Hunt, Secretary to the President Herkimer College             |   |
| John J. Piseck, Jr., HCIDA  |   |
| Anthony Hallak, Attorney  |   |
| James Wallace, County Administrator                                 |   |
| Kurt Ackerman, Chairman, Planning & Development Committee           |   |
| Brittney Viscomi, Clerk of the Legislature                          |   |
| Jennifer Williams, Deputy Clerk of the Legislature                  |   |
| William McDonald, Associate Dean, Herkimer College                  |   |
| Daniel Sargent, Assistant to the President, Herkimer College        |   |
| Stephen R. Smith, Mohawk Valley Economic Development District, Inc. |   |

**420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000**

"This institution is an equal opportunity provider, employer and lender."

**Herkimer County Industrial Development Agency  
Board of Directors' Regular Meeting  
February 23, 2021 @ 8:00 AM  
AGENDA**

This meeting will be recorded live

Join by going to [www.Zoom.com](http://www.Zoom.com) and enter meeting ID: 936 7200 0740 and passcode: 838526.

**OR**

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- |  |                                 |
|--|---------------------------------|
| 1. Call to order – Pledge of Allegiance  | Chairman Bono                   |
| 2. Roll Call   | Holleran                        |
| 3. Mission Statement   | Piseck                          |
| 4. Minutes January 26, 2021 Board Meeting (P. 1-5)   | Bono/Piseck – Action/Discussion |
| 5. January Financial Reports (P. 6-12)<br>Financial Report, Balance Sheet, Check Register,<br>RLF Status, PILOT Totals | Bono/Piseck – Action/Discussion |
| 6. Office Manager Duties (P. 13-14)  | Bono/Piseck – Discussion        |
| 7. Report on Operations and Accomplishments 2020 (P. 15-20)  | Bono/Piseck – Action/Discussion |
| 8. Authority Mission Statement &<br>Performance Measurements 2020 (P. 21-23)   | Bono/Piseck – Action/Discussion |
| 9. Schuyler Business Park – Watermain/Road Extension<br>(P. 24-25)   | Bono/Piseck – Action/Discussion |
| 10. Microenterprise Grant  |                                 |
| • Adirondack Woodcraft Camps (P. 26-32)  | Bono/Piseck – Action/Discussion |
| • Update   | Adams - Discussion              |
| 11. Project Sky  |                                 |
| • Application for Financial Assistance (P. 33-41)  | Bono/Piseck – Action/Discussion |
| • Inducement Resolution (P. 42-46)   | Bono/Piseck – Action/Discussion |
| • Set Public Hearing   | Bono/Piseck – Action/Discussion |
| 12. Wilcor   |                                 |
| • Application for Financial Assistance (P. 47-55)  | Bono/Piseck – Action/Discussion |
| • Inducement Resolution  | Bono/Piseck – Action/Discussion |
| • Set Public Hearing   | Bono/Piseck – Action/Discussion |
| 13. RemArms  |                                 |
| • Application for Financial Assistance (P. 56-62)  | Bono/Piseck – Action/Discussion |

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14. Manheim Business Park

Bono/Piseck – Action/Discussion

15. Retention Basin at Frankfort 5S North Business Park

Bono/Piseck – Action/Discussion

Project Updates/Other Business:

- Pitch Herkimer County
- Broadband Study
- Food Processing Study
- HPK CDBG - \$450,000
- Turbo Machined Products CDBG - \$150,000

**Motion for Executive Session-** The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

(d) discussions regarding proposed, pending, or current litigation; (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

**Next Meeting: Tuesday, March 23, 2021 @ 8:00 AM**