



STAFF

JOHN J. PISECK, JR.  
Executive Director

STACEY J. HOLLERAN  
Office Manager

VICTORIA L. ADAMS  
Administrative Assistant

BOARD OF DIRECTORS

VINCENT J. BONO  
Chairman

DAVID M. CHLUS  
Vice Chairman

JOHN SCARANO  
Secretary

MICHAEL WERENCZAK  
Treasurer

CORY ALBRECHT  
Director

CATHERINE RICCI  
Director

ANN GAWORECKI  
Director

DATE: April 24, 2020

TO: Vincent J. Bono  
Cory Albrecht  
David Chlus  
Catherine Ricci  
John Scarano  
Michael Werenczak  
Ann Gaworecki

RE: Board of Directors' Regular Meeting  
Audit and Finance Committees

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Herkimer County Industrial Development Agency Board Meeting scheduled for Tuesday, April 28, 2020 at 8:00 AM will be held electronically via conference call instead of a public meeting open for the public to attend in person. Members of the public may listen to the Board Meeting by calling (605) 313-6315 and entering access code 827250. Public questions and comments will not be accepted during the meeting. Minutes of the board meeting will be transcribed and posted on the Herkimer County IDA website.

Attached is the agenda.

Other meeting documents will be available at <http://www.herkimercountyida.org/documents/>

Please call or email [vadams@herkimercountyida.org](mailto:vadams@herkimercountyida.org) if your availability has changed.

copy by email:

John J. Piseck, Jr., HCIDA  
Anthony Hallak, Attorney  
Kurt Ackerman, Herkimer County Legislator

# Herkimer County Industrial Development Agency

## Board of Directors' Regular Meeting

### Audit and Finance Committee

April 28, 2020 @ 8:00 AM

## AGENDA

**This audio of this meeting will be recorded live**

- |   |                           |
|---|---------------------------|
| 1. Call to order – Pledge of Allegiance   | Chairman Bono             |
| 2. Roll Call  | Holleran                  |
| 3. Minutes – March 31, 2020 Board Meeting (P. 1-3)  | Bono - Action             |
| 4. March Financial Reports (P. 4-10)<br>Financial Report, Balance Sheet, Check Register, Account Balances, RLF Status   | Bono/Piseck -Action       |
| 5. Audited Financial Statements 2019 (P.11-50)<br>Annual PARIS Report (P10-12)-updated (P. 51-53)   | Bono/Piseck-Action        |
| 6. Small Business RLF 2-2-2 Loan/Grant Application <ul style="list-style-type: none"><li>• Heelpath Brewing Co. (P. 54-73)</li><li>• Elite Fitness, LLC (P. 74-108)</li></ul><br>Procedure for loan/grant documentation upon RLF approval | Bono/Piseck - Action      |
| 7. Financial Disclosure Packets   | Bono/Piseck - Information |
| 8. Manheim BP land appraisal fee \$1,500 – Frank Donato (P. 109)  | Bono/Piseck – Action      |

**Motion for Executive Session-** The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

(d) discussions regarding proposed, pending, or current litigation;

(f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

(h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

**Next Meeting: Tuesday, May 26, 2020 @ 8:00 AM**