



DATE: November 22, 2019

TO: Vincent J. Bono  
Cory Albrecht  
David Chlus  
Catherine Ricci  
John Scarano  
Michael Werenczak  
Ann Gaworecki

STAFF

JOHN J. PISECK, JR.  
Executive Director

STACEY J. HOLLERAN  
Office Manager

VICTORIA L. ADAMS  
Administrative Assistant

BOARD OF DIRECTORS

VINCENT J. BONO  
Chairman

DAVID M. CHLUS  
Vice Chairman

JOHN SCARANO  
Secretary

MICHAEL WERENCZAK  
Treasurer

CORY ALBRECHT  
Director

CATHERINE RICCI  
Director

ANN GAWORECKI  
Director

RE: Board of Directors' Finance Committee & Regular Meeting

The Herkimer County Industrial Development Agency will hold its **regular meeting of the Board of Directors along with the Finance Committee Tuesday, November 26, 2019 at 8:00 AM.** The meeting will be held in the Herkimer County Chamber of Commerce Conference Room at 420 E. German Street, Herkimer, NY 13350.

Attached is the agenda. Other meeting documents will be available at <http://www.herkimercountyida.org/documents/>

Please call or email [vadams@herkimercountyida.org](mailto:vadams@herkimercountyida.org) if your availability has changed.

copy by email:

NYS Senator James L. Seward  
NYS Senator James N. Tedisco  
NYS Assemblyman Robert Smullen  
NYS Assemblyman Brian Miller  
NYS Assemblywoman Marianne Buttenschon  
Marc Barraco, NYS Governor's Office  
Michael Reese, ESDC Regional Director  
Dr. Cathleen McColgin, President Herkimer College  
Shari Hunt, Secretary to the President Herkimer College  
John J. Piseck, Jr., HCIDA  
Anthony Hallak, Attorney  
James Wallace, County Administrator  
Bernard Peplinski, Chairman, Legislature  
Kurt Ackerman, Chairman, Planning & Development Committee  
Brittney Viscomi, Clerk of the Legislature  
William McDonald, Associate Dean, Herkimer College  
Daniel Sargent, Assistant to the President, Herkimer College  
Stephen R. Smith, Mohawk Valley Economic Development District, Inc.  
US Senator Charles Schumer  
US Senator Kristen Gillibrand  
US Congressman Anthony Brindisi  
US Congresswoman Elise Stefanik

**420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000**

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**Herkimer County Industrial Development Agency**  
**Board of Directors' Regular Meeting**  
**November 26, 2019 @ 8:00 AM**  
**AGENDA**

- |  |               |
|--|---------------|
| 1. Call to order – Pledge of Allegiance                          | Chairman Bono |
| 2. Roll Call   | Holleran      |
| 3. Minutes – October 31, 2019 Board Meeting                      | Bono - Action |
| 4. October Financial Reports                                     | Bono/Piseck   |
| • Operating Report, Check Register, Account Balances, RLF Status | - Action      |

**Finance Committee Meeting**

Review proposal for the issuance of debt by the Agency to Herkimer County

- Proposed Demand Note and Mortgage Bono/Piseck – Action

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- |  |                          |
|--|--------------------------|
| 5. Schuyler Business Park  | Bono/Piseck              |
| • Proposed Demand Note and Mortgage                                  | - Action                 |
| • Title Policy for Drive-In Road Property                            | - Action                 |
| 6. Joint RLF Grant Application with MV EDGE – MOU Required           | Piseck - Action          |
| 7. ABO Training Required   | Bono/Piseck-Information  |
| New member: Gaworecki; 3-year renewal due: Ricci, Werenczak, Scarano |                          |
| 8. RLF 2-2-2 Application-Colleen Groom dba Olivia's Happy Tails      | Piseck – Action          |
| 9. Budget 2020   | Bono/Piseck - Discussion |
| 10. Project Updates/Other Business                                   | Piseck – Information     |
| • Frankfort 5S South Business Park                                   |                          |
| • Manheim Business Park  |                          |
| • Capital Resource Corporation                                       |                          |
| • Eastern MV Water Transmission Line MRF                             |                          |
| • Duofold Site   |                          |
| • Brownfield Conference – Rodeo Presentation                         |                          |

**Motion for Executive Session-** The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

- (d) discussions regarding proposed, pending, or current litigation;
- (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

**Next Meeting: Tuesday, December 31, 2019 @ 8:00 AM**