



DATE: December 19, 2018

TO: Vincent J. Bono  
Cory Albrecht  
David Chlus  
Daniel Reardon  
Catherine Ricci  
John Scarano  
Michael Werenczak

STAFF

JOHN J. PISECK, JR.  
Executive Director

STACEY J. HOLLERAN  
Office Manager

AMANDA WELLINGTON  
Administrative Assistant

BOARD OF DIRECTORS

VINCENT J. BONO  
Chairman

DAVID M. CHLUS  
Vice Chairman

JOHN SCARANO  
Secretary

MICHAEL WERENCZAK  
Treasurer

CORY ALBRECHT  
Director

DANIEL B. REARDON  
Director

CATHERINE RICCI  
Director

RE: Board of Directors' Regular Meeting

The Herkimer County Industrial Development Agency will hold its Annual Meeting of the **Board of Directors *Thursday, December 27<sup>th</sup>, 2018 at 8:00 AM.*** The meeting will be held in the **Frankfort Town Hall, located at 201 Third Ave, Frankfort, NY 13340.**

Attached is the agenda. Other meeting documents are available at <http://www.herkimercountyida.org/documents/>

Please call or email [awellington@herkimercountyida.org](mailto:awellington@herkimercountyida.org) if your availability has changed.

copy by email:

NYS Senator James L. Seward  
NYS Senator James N. Tedisco  
NYS Assemblyman Marc W. Butler  
NYS Assemblyman Anthony Brindisi  
NYS Assemblyman Brian Miller  
Marc Barraco, NYS Governor's Office  
Michael Reese, ESDC Regional Director  
Dr. Cathleen McColgin, President Herkimer College  
Shari Hunt, Secretary to the President Herkimer College  
John J. Piseck, Jr., HCIDA  
Anthony Hallak, Attorney  
James Wallace, County Administrator  
Bernard Peplinski, Legislator  
Sally Deming, Clerk of the Legislature  
William McDonald, Associate Dean, Herkimer College  
Daniel Sargent, Assistant to the President, Herkimer College  
Stephen R. Smith, Mohawk Valley Economic Development District, Inc.

US Senator Charles Schumer  
US Senator Kristen Gillibrand  
US Congresswoman Claudia Tenney  
US Congresswoman Elise Stefanik  
NYS Assemblywoman Elect Marianne Buttenschon  
NYS Assemblyman Elect Robert Smullen

**420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000**

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**Herkimer County Industrial Development Agency**  
**December 27, 2018 @ 8:00 AM – Annual Meeting**  
**Town Hall, 201 Third Avenue, Frankfort, New York**

**AGENDA**

- |  |                        |
|--|------------------------|
| 1. Call to order – Pledge of Allegiance  | Chairman Bono          |
| 2. Roll Call   | Holleran               |
| 3. Minutes (attached) <ul style="list-style-type: none"><li>• 11/27/2018-Regular Meeting</li></ul>                                   | Bono - Action          |
| 4. November Financial Reports (attached)<br>Operating, Check Register, Account Balances, RLF Status                                  | Bono/Piseck – Action   |
| 5. Election of Officers (current attached)   | Bono - Action          |
| 6. Tractor Supply Company<br>Request for Extension of Agency Status through 2/28/19 (attached)                                       | Piseck - Action        |
| 7. Frankfort 5S South Business Park <ul style="list-style-type: none"><li>• Town of Frankfort – Dedication of Country Mile</li></ul> | Bono/Piseck-Discussion |
| 8. Purchasing Policy – Proposed Amendment (attached)   | Piseck - Information   |
| 9. Manheim Business Park   | Piseck - Information   |
| 10. Schuyler Business Park   | Piseck - Information   |
| 11. Project Updates/Other Business   | Piseck – Information   |

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**Motion for Executive Session-** The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

(d) discussions regarding proposed, pending, or current litigation;

(f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

(h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

**Next regular meeting date: Tuesday, January 29, 2019 @ 8:00 AM**