



DATE: March 13, 2019

TO: Vincent J. Bono  
Cory Albrecht  
David Chlus  
Daniel Reardon  
Catherine Ricci  
John Scarano  
Michael Werenczak

RE: Board of Directors' Regular Meeting  
Audit, Finance, and Governance Committees

The Herkimer County Industrial Development Agency will hold its **Regular Meeting** of the **Board of Directors along with the Audit, Finance and Governance Committees** ***Wednesday, March 20<sup>th</sup>, 2019 at 8:00 AM.*** The meeting will be held in the **Herkimer County Chamber of Commerce Conference Room, 420 E. German St. Herkimer, NY 13350.**

Attached is the agenda. Other meeting documents will be available at <http://www.herkimercountyida.org/documents/>

Please call or email [sholleran@herkimercountyida.org](mailto:sholleran@herkimercountyida.org) if your availability has changed.

copy by email:

NYS Senator James L. Seward                      US Senator Charles Schumer  
NYS Senator James N. Tedisco                    US Senator Kristen Gillibrand  
NYS Assemblyman Robert Smullen              US Congressman Anthony Brindisi  
NYS Assemblyman Brian Miller                  US Congresswoman Elise Stefanik  
NYS Assemblywoman Marianne Buttenschon  
Marc Barraco, NYS Governor's Office  
Michael Reese, ESDC Regional Director  
Dr. Cathleen McColgin, President Herkimer College  
Shari Hunt, Secretary to the President Herkimer College  
John J. Piseck, Jr., HCIDA  
Anthony Hallak, Attorney  
James Wallace, County Administrator  
Bernard Peplinski, Chairman, Legislature  
Kurt Ackerman, Chairman, Planning & Development Committee  
Sally Deming, Clerk of the Legislature  
William McDonald, Associate Dean, Herkimer College  
Daniel Sargent, Assistant to the President, Herkimer College  
Stephen R. Smith, Mohawk Valley Economic Development District, Inc.

**Herkimer County Industrial Development Agency**  
**Board of Directors' Regular Meeting**  
**March 20, 2019 @ 8:00 AM**

**AGENDA**

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|---|---------------|
| 1. Call to order – Pledge of Allegiance | Chairman Bono |
| 2. Roll Call                            | Holleran      |

**Audit/Finance/Governance Committee Meeting**

- |   |               |
|---|---------------|
| Annual Authorities Budget Office Annual Report                                | Bono – Action |
| • Annual Audit-Review by John Howard of Barone, Howard & Company              |               |
| • Review and approval required on all reports/policies listed on Attachment A |               |

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|---|----------------------|
| 3. Minutes (attached)   | Bono – Action        |
| • 1/22/2019-Public Hearing Higby Gold   |                      |
| • 2/26/2019-Board and Audit/Finance/Governance  |                      |
| • 2/26/2019-Public Hearing Off-site Photovoltaic Solar Policy                                       |                      |
| 4. February Financial Reports (attached)<br>Operating, Check Register, Account Balances, RLF Status | Bono/Piseck – Action |
| 5. EPA Grant – Brownfield Assessment Award  | Bono/Piseck - Action |
| 6. Higby Gold, LLC – Authorizing Resolution (attached)  | Piseck – Action      |
| 7. Nexamp (Little Falls Solar I, LLC)– Application (attached)                                       | Piseck - Information |
| 8. Frankfort 5S South Business Park   | Piseck - Information |
| 9. Manheim Business Park  | Piseck – Information |
| 10. Schuyler Business Park Expansion  | Piseck - Information |
| 11. Project Updates/Other Business  | Piseck – Information |
| 12. Financial Disclosure Forms  | Piseck - Action      |

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**Motion for Executive Session-** The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

- (d) discussions regarding proposed, pending, or current litigation;
- (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

**Next regular meeting date: Tuesday, April 30, 2019 @ 8:00 AM**