



DATE: March 26, 2020

STAFF

JOHN J. PISECK, JR.
Executive Director

STACEY J. HOLLERAN
Office Manager

VICTORIA L. ADAMS
Administrative Assistant

BOARD OF DIRECTORS

VINCENT J. BONO
Chairman

DAVID M. CHLUS
Vice Chairman

JOHN SCARANO
Secretary

MICHAEL WERENCZAK
Treasurer

CORY ALBRECHT
Director

CATHERINE RICCI
Director

ANN GAWORECKI
Director

TO: Vincent J. Bono
Cory Albrecht
David Chlus
Catherine Ricci
John Scarano
Michael Werenczak
Ann Gaworecki

RE: Board of Directors' Regular Meeting

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Herkimer County Industrial Development Agency Board Meeting scheduled for Tuesday, March 31, 2020 at 8:00 AM will be held electronically via conference call instead of a public meeting open for the public to attend in person. Members of the public may listen to the Board Meeting by calling (605) 313-6315 and entering access code 827250. Public questions and comments will not be accepted during the meeting. Minutes of the board meeting will be transcribed and posted on the Herkimer County IDA website.

Attached is the agenda. Other meeting documents will be available at <http://www.herkimercountyida.org/documents/>

Please call or email vadams@herkimercountyida.org if your availability has changed.

copy by email:

NYS Senator James L. Seward	US Senator Charles Schumer
NYS Senator James N. Tedisco	US Senator Kristen Gillibrand
NYS Assemblyman Robert Smullen	US Congressman Anthony Brindisi
NYS Assemblyman Brian Miller	US Congresswoman Elise Stefanik
NYS Assemblywoman Marianne Buttenschon	
Marc Barraco, NYS Governor's Office	
Michael Reese, ESDC Regional Director	
Dr. Cathleen McColgin, President Herkimer College	
Shari Hunt, Secretary to the President Herkimer College	
John J. Piseck, Jr., HCIDA	
Anthony Hallak, Attorney	
James Wallace, County Administrator	
Kurt Ackerman, Chairman, Planning & Development Committee	
Brittney Viscomi, Clerk of the Legislature	
Jennifer Williams, Deputy Clerk of the Legislature	
William McDonald, Associate Dean, Herkimer College	
Daniel Sargent, Assistant to the President, Herkimer College	
Stephen R. Smith, Mohawk Valley Economic Development District, Inc.	
Patrick Russell, Herkimer County Legislator	
Bernard Peplinski	

420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000

"This institution is an equal opportunity provider, employer and lender."

Herkimer County Industrial Development Agency

Board of Directors' Regular Meeting

March 31, 2020 @ 8:00 AM

AGENDA

This audio of this meeting will be recorded live

- | | |
|---|----------------------|
| 1. Call to order – Pledge of Allegiance | Chairman Bono |
| 2. Roll Call | Holleran |
| 3. Minutes – February 20, 2020 Board Meeting | Bono - Action |
| 4. February Financial Reports
Operating Report, Check Register, Account Balances, RLF Status | Bono/Piseck -Action |
| 5. Cyber Security Policy-New (attached) | Bono/Piseck – Action |
| 6. Small Business Loan/Grant Application <ul style="list-style-type: none">• Crazy Otto's Empire Diner (attached)• Andre Cuda dba Cuda Counseling LCSW, PLLC (attached) | Bono/Piseck - Action |
| 7. 2019 Audited Financial Statements (to be provided) | Bono/Piseck-Action |
| 8. Authorities Budget Office (ABO)
Annual, Certified Financial Audit, Procurement, Investment Reports <ul style="list-style-type: none">• Review and approval required reports/policies listed on Attachment A | Bono/Piseck-Action |

Motion for Executive Session- The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

- (d) discussions regarding proposed, pending, or current litigation;
- (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

Next Meeting: Tuesday, April 28, 2020 @ 8:00 AM