



# HERKIMER COUNTY

## Industrial Development Agency

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Telephone: (315) 866-3000  
Fax: (315) 866-2976  
Website: [www.herkimercountyida.org](http://www.herkimercountyida.org)

DATE: August 22, 2018

TO: Vincent J. Bono  
Cory Albrecht  
David Chlus  
Daniel Reardon  
Catherine Ricci  
John Scarano  
Michael Werenczak

#### STAFF

JOHN J. PISECK, JR.  
Executive Director

STACEY J. HOLLERAN  
Office Manager

#### BOARD OF DIRECTORS

VINCENT J. BONO  
Chairman

DAVID M. CHLUS  
Vice Chairman

JOHN SCARANO  
Secretary

MICHAEL WERENCZAK  
Treasurer

CORY ALBRECHT  
Director

DANIEL B. REARDON  
Director

CATHERINE RICCI  
Director

RE: Board of Directors' Regular Meeting  
Finance/Governance/Audit Committee Meeting

The Herkimer County Industrial Development Agency will hold its regular Meeting of the **Board of Directors** along with a meeting of the **Finance, Governance and Audit Committees** on ***Tuesday, August 28, 2018 at 8:00 AM.*** The meeting will be held in the **Conference Room at the Herkimer County Chamber of Commerce, 420 East German Street, Herkimer, NY.**

Attached is the agenda. Other meeting documents are available at <http://www.herkimercountyida.org/documents/>

Please call or email [sholleran@herkimercountyida.org](mailto:sholleran@herkimercountyida.org) if your availability has changed.

copy by email:

Senator James L. Seward  
Assemblyman Marc W. Butler  
Assemblyman Anthony Brindisi  
Assemblyman Brian Miller  
Michael Reese, ESDC Regional Director  
Dr. Cathleen McColgin, President Herkimer College  
Shari Hunt, Secretary to the President Herkimer College  
John J. Piseck, Jr., HCIDA  
Anthony Hallak, Attorney  
James Wallace, County Administrator  
Bernard Peplinski, Legislator  
Sally Deming, Clerk of the Legislature  
William McDonald, Associate Dean, Herkimer College  
Daniel Sargent, Assistant to the President, Herkimer College  
Stephen R. Smith, Mohawk Valley Economic Development District, Inc.

“This institution is an equal opportunity provider, employer and lender.”

# Herkimer County Industrial Development Agency

August 28, 2018 @ 8:00 AM

## AGENDA

### Board of Directors' Meeting

- |  |                      |
|--|----------------------|
| 1. Call to order – Pledge of Allegiance  | Chairman Bono        |
| 2. Roll Call   | Holleran             |
| 3. Minutes – July 31, 2018 (attached)  | Bono - Action        |
| 4. July Financial Reports (attached)<br>Operating, Check Register, Account Balances, RLF Status, PILOT | Bono/Piseck – Action |
| 5. Executive Director's Report (attached)  | Piseck – Information |

### Finance Committee (Committee of the Whole)

- |                        |                      |
|------------------------|----------------------|
| Budget 2019 (attached) | Bono/Piseck – Action |
|------------------------|----------------------|

### Board of Directors

- |                |                      |
|----------------|----------------------|
| 6. Budget 2019 | Bono/Piseck – Action |
|----------------|----------------------|

### Governance Committee (Committee of the Whole)

- |   |                    |
|---|--------------------|
| Review all policies at: <a href="http://www.herkimercountyida.org/documents/">http://www.herkimercountyida.org/documents/</a> | Bono/Piseck—Action |
|---|--------------------|

### Audit Committee (Committee of the Whole)

- |                            |        |
|----------------------------|--------|
| Internal Audit/Grant check | Piseck |
|----------------------------|--------|

### Board of Directors – *continue*

- |   |                      |
|---|----------------------|
| 7. F5SSBP - Cul de sac Project (attached)   | Piseck – Action      |
| 8. Legal Fees HMQ – Hodgson Russ (attached)   | Piseck - Action      |
| 9. Consider Additional Staff (see attached)   | Piseck – Action      |
| 10. Small Business RLF Application (attached) <ul style="list-style-type: none"><li>• Casetry, LLC (Pending)</li></ul>  | Piseck - Action      |
| 11. Project Updates/Other Business <ul style="list-style-type: none"><li>• Manheim Business Park</li><li>• Agricultural Development Council</li><li>• Other</li></ul> | Piseck – Information |

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**Motion for Executive Session-** The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

- (d) discussions regarding proposed, pending, or current litigation;
- (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

**Next regular meeting date: September 25, 2018 @ 4:00 PM**