HERKIMER COUNTY
Industrial Development Agency
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Fax: (315) 866-2976
Website: www.herkimercountyida.org

STAFF

JOHN J. PISECK, JR.
Executive Director

STACEY J. HOLLERAN
Office Manager

BOARD OF DIRECTORS

VINCENT J. BONO
Chairman

DAVID M. CHLUS
Vice Chairman

JOHN SCARANO
Secretary

MICHAEL WERENCZAK
Treasurer

CORY ALBRECHT
Director

DANIEL B. REARDON
Director

CATHERINE RICCI
Director

DATE: August 22, 2018

TO: Vincent J. Bono
Cory Albrecht
David Chlus
Daniel Reardon
Catherine Ricci
John Scarano
Michael Werenczak

RE: Board of Directors' Regular Meeting
Finance/Governance/Audit Committee Meeting

The Herkimer County Industrial Development Agency will hold its regular Meeting of the **Board of Directors** along with a meeting of the **Finance, Governance and Audit Committees** on ***Tuesday, August 28, 2018 at 8:00 AM.*** The meeting will be held in the **Conference Room at the Herkimer County Chamber of Commerce, 420 East German Street, Herkimer, NY.**

Attached is the agenda. Other meeting documents are available at http://www.herkimercountyida.org/documents/

Please call or email sholleran@herkimercountyida.org if your availability has changed.

copy by email:
Senator James L. Seward
Assemblyman Marc W. Butler
Assemblyman Anthony Brindisi
Assemblyman Brian Miller
Michael Reese, ESDC Regional Director
Dr. Cathleen McColgin, President Herkimer College
Shari Hunt, Secretary to the President Herkimer College
John J. Piseck, Jr., HCIDA
Anthony Hallak, Attorney
James Wallace, County Administrator
Bernard Peplinski, Legislator
Sally Deming, Clerk of the Legislature
William McDonald, Associate Dean, Herkimer College
Daniel Sargent, Assistant to the President, Herkimer College
Stephen R. Smith, Mohawk Valley Economic Development District, Inc.

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# Herkimer County Industrial Development Agency

**August 28, 2018 @ 8:00 AM**

## AGENDA

**Board of Directors' Meeting**

1. Call to order – Pledge of Allegiance — Chairman Bono
2. Roll Call — Holleran
3. Minutes – July 31, 2018 (attached) — Bono - Action
4. July Financial Reports (attached) — Bono/Piseck – Action
   Operating, Check Register, Account Balances, RLF Status, PILOT
5. Executive Director's Report (attached) — Piseck – Information

**Finance Committee (Committee of the Whole)**

Budget 2019 (attached) — Bono/Piseck – Action

**Board of Directors**

6. Budget 2019 — Bono/Piseck – Action

**Governance Committee (Committee of the Whole)**

Review all policies at: http://www.herkimercountyida.org/documents/ — Bono/Piseck—Action

**Audit Committee (Committee of the Whole)**

Internal Audit/Grant check — Piseck

**Board of Directors** – *continue*

7. F5SSBP - Cul de sac Project (attached) — Piseck – Action
8. Legal Fees HMQ – Hodgson Russ (attached) — Piseck - Action
9. Consider Additional Staff (see attached) — Piseck – Action
10. Small Business RLF Application (attached) — Piseck - Action
    - Casetry, LLC (Pending)
11. Project Updates/Other Business — Piseck – Information
    - Manheim Business Park
    - Agricultural Development Council
    - Other

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**Motion for Executive Session**- The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

(d) discussions regarding proposed, pending, or current litigation;
(f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
(h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

## Next regular meeting date: September 25, 2018 @ 4:00 PM