



September 25, 2020

TO: Vincent J. Bono
Cory Albrecht
David Chlus
Catherine Ricci
John Scarano
Michael Werenczak
Ann Gaworecki

STAFF

JOHN J. PISECK, JR.
Executive Director

STACEY J. HOLLERAN
Office Manager

VICTORIA L. ADAMS
Administrative Assistant

BOARD OF DIRECTORS

VINCENT J. BONO
Chairman

DAVID M. CHLUS
Vice Chairman

JOHN SCARANO
Secretary

MICHAEL WERENCZAK
Treasurer

CORY ALBRECHT
Director

CATHERINE RICCI
Director

ANN GAWORECKI
Director

RE: Board of Directors' Regular Meeting

The Herkimer County Industrial Development Agency will hold its **Regular Meeting** of the Board of Directors on **Tuesday, September 29, 2020 at 8:00 AM**. The meeting will be held electronically via **conference call only**, instead of a public meeting open for the public to attend in person. Members of the public may listen to the Board Meeting by calling **(605) 313-6315** and entering access code **827250**. Public questions and comments will not be accepted during the meeting. Minutes of the Board Meeting will be transcribed and posted on the Herkimer County IDA website.

Attached is the agenda. Other meeting documents will be available at <http://www.herkimercountyida.org/documents/>

Please call or email vadams@herkimercountyida.org if your availability has changed.

copy by email:

NYS Senator James L. Seward	US Senator Charles Schumer
NYS Senator James N. Tedisco	US Senator Kirsten Gillibrand
NYS Assemblyman Robert Smullen	US Congressman Anthony Brindisi
NYS Assemblyman Brian Miller	US Congresswoman Elise Stefanik
NYS Assemblywoman Marianne Buttenschon	Patrick Russell, Herkimer County Legislator
Samantha Madison, NYS Governor's Office	Bernard Peplinski
Michael Reese, ESDC Regional Director	
Dr. Cathleen McColgin, President Herkimer College	
Shari Hunt, Secretary to the President Herkimer College	
John J. Piseck, Jr., HCIDA	
Anthony Hallak, Attorney	
James Wallace, County Administrator	
Kurt Ackerman, Chairman, Planning & Development Committee	
Brittney Viscomi, Clerk of the Legislature	
Jennifer Williams, Deputy Clerk of the Legislature	
William McDonald, Associate Dean, Herkimer College	
Daniel Sargent, Assistant to the President, Herkimer College	
Stephen R. Smith, Mohawk Valley Economic Development District, Inc.	

420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000

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**Herkimer County Industrial Development Agency
Board of Directors' Regular Meeting
September 29, 2020 @ 8:00 AM
AGENDA**

- | | |
|--|-------------------------------|
| 1. Call to order – Pledge of Allegiance | Chairman Bono |
| 2. Roll Call | Holleran |
| 3. Minutes – August 25, 2020 Board Meeting (P. 1-5) | Bono–Action |
| 4. August Financial Reports (P. 6-10)
Financial Report, Balance Sheet, Check Register, RLF Status | Bono/Piseck-Action |
| 5. Certificate of Deposit for IRP and Retiree Health Funds (P. 11) | Bono/Piseck-Action |
| 6. Authorization for Victoria Adams to be added to accounts | Bono/Piseck-Action |
| 7. Revise PILOT TIF for Frankfort 5S South Business Park (P. 12-17) | Bono/Piseck-Action |
| 8. Schuyler Business Park | |
| • Signage along Thruway and Clearing for Park Signage | Bono/Piseck-Discussion/Action |
| • Delta Engineering | Bono/Piseck-Discussion |
| • Clearing for Access Road | Bono/Piseck-Discussion |
| 9. 131 Riverside, LLC | |
| • Application for Financial Assistance (P. 18-23) | Bono/Piseck-Action |
| • Inducement Resolution (P. 24-28) | Bono/Piseck-Action |
| • Set Public Hearing | Bono/Piseck-Action |
| 10. Town of Webb (P. 29) | Bono/Piseck-Discussion |
| 11. Manheim Water District (P. 30-35) | Bono/Piseck-Discussion |
| 12. Non-Disclosure Agreement (P.36-45) | Bono/Piseck-Action/Discussion |
| 13. Herkimer County Microenterprise Grant | |
| • That Little Place on Main (P. 46-58) | Bono/Piseck-Action/Discussion |
| • Ted King Firewood (P. 59-66) | Bono/Piseck-Action/Discussion |
| 14. Duofold | |
| • Land Survey and Appraisal | Bono/Piseck-Action/Discussion |
| • New EPA Grant | Bono/Piseck-Discussion |

Project Updates/Other Business

- Sexual Harassment Prevention Training
- Herkimer County Microenterprise Grant
- Northern Borders Grant

Motion for Executive Session- The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

- (d) discussions regarding proposed, pending, or current litigation;
- (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

Next Meeting: Tuesday, October 27, 2020 @ 8:00 AM