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Felt Evans, LLP

MINUTES

September 09, 2021

Herkimer County Industrial Development Agency Special Board of Directors Meeting

The Herkimer County Industrial Development Agency held a special meeting of the Board of Directors on Thursday, September 09, 2021 at 4:00 PM. The meeting was held in the Herkimer County Chamber of Commerce conference room at 420 E. German Street, Herkimer, NY 13350.

After the Pledge of Allegiance, Chairman Vincent (Jim) Bono called the meeting to order at 4:02 PM.

The following members were present in person and answered the roll call: Vincent (Jim) Bono, John Scarano, Catherine (Cate) Ricci, Cory Albrecht. **Quorum Present.** (Michael Werenczak entered at 4:05 PM; Ann Gaworecki entered at 4:18 PM)

Members Absent: David Chlus

Staff Present: John Piseck, Stacey Holleran, Victoria Adams

Also Present in Person: Anthony Hallak, Thomas Seguljic

HRP Associates Brownfield Review: Mr. Thomas Seguljic, P.E, was present as a member of HRP Associates, Inc. The Agency has worked closely with HRP Associates throughout the EPA grant process and Mr. Seguljic has been an invaluable resource to the Agency in regards to assisting with brownfields throughout Herkimer County. Mr. Seguljic presented to board members detailed information pertaining to the environmental concerns at the Union Tool site in the Village of Frankfort. The Agency has an interest in remediating the site for development. After discussion, **Ann Gaworecki moved, seconded by Cory Albrecht to approve the Agency to hire HRP to continue the process of obtaining additional environmental information at the Union Fork and Tool site, at a cost not to exceed \$15,000. Motion carried with 6 ayes and 0 nays.**

Mr. Seguljic thanked Mr. Piseck and the board of directors for their time and consideration. He exited the meeting at 4:38 PM.

Housing Policy:

Housing Policy: Prior to the meeting, an updated revised draft housing policy was presented to the board for their review. After further discussion, **Michael Werenczak moved, seconded by John Scarano to approve the housing policy as presented, with the exception of removal of verbiage pertaining to single family housing development. Motion carried with 6 ayes and 0 nays.**

420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000

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Set Public Hearing: A public hearing is required to notify tax payers of the changes made to the Agency's housing Policy. **Cate Ricci moved, seconded by Ann Gaworecki, to approve the Agency to schedule a public hearing for the Agency's updated Housing Policy. Motion carried with 6 ayes and 0 naves.**

Preliminary Budget 2022: Prior to board approval, matters of personnel are to be discussed in executive session.

Project Nano: It was recommended by Mr. Piseck that details of Project Nano be discussed in executive session.

Executive Session: John Scarano moved, seconded by Michael Werenczak to enter into executive session at 4:55 PM to discuss developments of a potential project and matters of personnel. Motion carried with 6 ayes and 0 naves. All board members, Anthony Hallak, John Piseck, Stacey Holleran, and Victoria Adams were invited to stay.

Project Nano: The Agency received a letter of intent from a company interested in purchasing 25 acres at Schuyler Business Park. **Cory Albrecht moved, seconded by Cate Ricci to approve the proposed transaction as outlined in Letter of Intent revised September 8, 2021. Motion carried with 6 ayes and 0 naves.**


Anthony Hallak, Stacey Holleran, and Victoria Adams exited the meeting at 5:15 PM.

Preliminary Budget 2022: John Scarano moved, seconded by Cory Albrecht to approve the preliminary budget for the 2022 fiscal year, as presented. Motion carried with 6 ayes and 0 naves.

John Scarano moved, seconded by Ann Gaworecki to end executive session at 5:53 PM. Motion carried with 6 ayes and 0 naves.

Being no other business, John Scarano moved, seconded by Ann Gaworecki to adjourn at 5:54 PM. Motion carried with 6 ayes and 0 naves.

Respectfully Submitted,



Victoria Adams
Administration & Grant Coordinator