



January 21, 2022

**STAFF**

JOHN J. PISECK, JR.  
Executive Director

STACEY J. HOLLERAN  
Office Manager

VICTORIA L. ADAMS  
Administration & Grant  
Coordinator

**BOARD OF DIRECTORS**

VINCENT J. BONO  
Chairman

DAVID M. CHLUS  
Vice Chairman

JOHN SCARANO  
Secretary

MICHAEL WERENCZAK  
Treasurer

CORY ALBRECHT  
Director

CATHERINE RICCI  
Director

ANN GAWORECKI  
Director

**COUNSEL**

ANTHONY G. HALLAK, Esq.  
Felt Evans, LLP

TO: Vincent J. Bono, David Chlus, Cory Albrecht, Catherine Ricci, John Scarano  
Michael Werenczak, Ann Gaworecki

**RE: Board of Directors' Regular Meeting**

The Herkimer County Industrial Development Agency will hold a **regular meeting** of the Board of Directors along with a **public hearing** regarding the NG Herkimer Preservation HDFC project on **Tuesday, January 25, 2022 at 8:00 AM**. The meeting will be held electronically via Zoom conference as well as a public meeting open for the public to attend in person.

Members of the public may join the board meeting virtually by going to [www.Zoom.com](http://www.Zoom.com) or by dialing (929) 205-6099 and entering meeting ID:891 4715 6534 and passcode: 824376

Members of the public may join the meeting in person in the Herkimer County Chamber of Commerce conference room at 420 E. German Street, Herkimer, NY 13350

Attached is the agenda. Please call or email [vadams@herkimercountyida.org](mailto:vadams@herkimercountyida.org) if your availability has changed.

copy by email:

NYS Senator Peter Oberacker	US Senator Charles Schumer
NYS Senator James N. Tedisco	US Senator Kirsten Gillibrand
NYS Assemblyman Robert Smullen	US Congresswoman Claudia Tenney
NYS Assemblyman Brian Miller	US Congresswoman Elise Stefanik
NYS Assemblywoman Marianne Buttenschon	Patrick Russell, Herkimer County Legislator
Samantha Madison, NYS Governor's Office	Bernard Peplinski
Michael Reese, ESDC Regional Director	Joseph Scott, Hodgson Russ LLP
Dr. Cathleen McColgin, President Herkimer College	
Shari Hunt, Secretary to the President Herkimer College	
John J. Piseck, Jr., HCIDA	
Anthony Hallak, IDA Attorney	
James Wallace, County Administrator	
Kurt Ackerman, Chairman, Planning & Development Committee	
Brittney Viscomi, Clerk of the Legislature	
Jennifer Williams, Deputy Clerk of the Legislature	
William McDonald, Associate Dean, Herkimer College	
Daniel Sargent, Assistant to the President, Herkimer College	
Stephen R. Smith, Mohawk Valley Economic Development District, Inc.	

**420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000**

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**Herkimer County Industrial Development Agency  
Board of Directors' Regular Meeting  
January 25, 2022 @ 8:00 AM  
AGENDA**

**Join by going to [www.zoom.com](http://www.zoom.com) or by dialing (929) 205-6099 then entering meeting ID: 891 4715 6534 and passcode: 824376**

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|--|---|
| 1. Call to order – Pledge of Allegiance  | Chairman Bono   |
| 2. Open Public Hearing Re: NG Herkimer Preservation HDPC   | Bono/Piseck   |
| 3. Roll Call   | Holleran  |
| 4. Mission Statement   | Piseck  |
| 5. Board Resolutions to be assigned numbers  | Bono/Piseck – Discussion  |
| 6. Minutes (P.1-5) <ul style="list-style-type: none"><li>• December 21, 2021 Board Meeting</li></ul>   | Bono/Piseck – Discussion/Action   |
| 7. December Financial Reports (P.6-14) <ul style="list-style-type: none"><li>• Financial Report, Balance Sheet, Check Register, RLF Status, SBP Mortgage, PILOT Report</li></ul>               | Bono/Piseck – Discussion/Action   |
| 8. Small Business Seward 2/2/2 Update  | Adams - Discussion  |
| 9. Employee Vacation Benefit   | Bono/Piseck – Discussion/Action   |
| 10. Actuarial Valuation (P.15-17)  | Bono/Piseck – Discussion/Action   |
| 11. CDBG CARES   | Bono/Piseck – Discussion/Action   |
| 12. IDA Application for Financial Assistance (P.18-33)   | Bono/Piseck – Discussion/Action   |
| 13. Frankfort 5S South Business Park <ul style="list-style-type: none"><li>• Pumping Station (P.34)</li></ul>  | Bono/Piseck – Discussion/Action   |
| 14. Schuyler Business Park <ul style="list-style-type: none"><li>• National Grid – Gas Line Extension (P.35)</li></ul>   | Bono/Piseck – Discussion/Action   |
| 15. SunEast Flat Hill Solar, LLC <ul style="list-style-type: none"><li>• Application for Financial Assistance (P.36-43)</li><li>• Inducement Resolution</li><li>• Set Public Hearing</li></ul> | Bono/Piseck – Discussion/Action<br>Bono/Piseck – Discussion/Action<br>Bono/Piseck – Discussion/Action |
| 16. Village of Herkimer – Judgment Payment   | Bono/Piseck – Discussion/Action   |

17. Felt Evans, LLP

- Retainer Agreement (P.44-47)

Bono/Piseck – Discussion/Action

\*Comments Welcome from Elected Officials

Project Updates/Other Business:

- NYS Economic Development Council Annual Meeting 2/28-3/01
- Eastern Mohawk Valley Water Transmission Line
- Herkimer County Food Processing Study
- Village of Dolgeville BOA (Public Outreach 2/17 @ 6PM)
- Office of NYS Comptroller Audit
- Annual Financial Audit
- ABO Training
- New Employee

**Motion for Executive Session-** The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:

- i. (d) discussions regarding proposed, pending, or current litigation; (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

**Next Meeting: Thursday, February 17, 2022 @ 8:00 AM**