



May 20, 2022

STAFF

JOHN J. PISECK, JR.
Chief Executive Officer

STACEY J. HOLLERAN
Chief Financial Officer

VICTORIA L. ADAMS
Administration & Grant
Coordinator

RYAN A. PALMIOTTO
Marketing & Communications
Specialist

BOARD OF DIRECTORS

VINCENT J. BONO
Chairman

JOHN SCARANO
Secretary

MICHAEL WERENCZAK
Treasurer

CORY ALBRECHT
Director

CATHERINE RICCI
Director

ANN GAWORECKI
Director

COUNSEL

ANTHONY G. HALLAK, Esq.
Felt Evans, LLP

TO: Vincent J. Bono, Cory Albrecht, Catherine Ricci, John Scarano
Michael Werenczak, Ann Gaworecki, Tim Day

RE: Board of Directors' Regular Meeting

The Herkimer County Industrial Development Agency will hold a **regular meeting** of the Board of Directors on **Tuesday, May 24, 2022 at 8:00 AM.** The meeting will be held electronically via Zoom conference as well as a public meeting open for the public to attend in person.

Members of the public may join the board meeting virtually by going to www.Zoom.com or by dialing (929) 205-6099 and entering meeting ID: 869 4153 2380 and passcode: 864932

Members of the public may join the meeting in person in the Herkimer County Chamber of Commerce conference room at 420 E. German Street, Herkimer, NY 13350

Attached is the agenda. Please call or email vadams@herkimercountyida.org if your availability has changed.

copy by email:

NYS Senator Peter Oberacker
NYS Senator James N. Tedisco
NYS Assemblyman Robert Smullen
NYS Assemblyman Brian Miller
NYS Assemblywoman Marianne Buttenschon
Samantha Madison, NYS Governor's Office
Michael Reese, ESDC Regional Director
Dr. Cathleen McColgin, President Herkimer College
Shari Hunt, Secretary to the President Herkimer College
John J. Piseck, Jr., HCIDA
Anthony Hallak, IDA Attorney
James Wallace, County Administrator
Kurt Ackerman, Chairman, Planning & Development Committee
Brittney Viscomi, Clerk of the Legislature
Jennifer Williams, Deputy Clerk of the Legislature
William McDonald, Associate Dean, Herkimer College
Daniel Sargent, Assistant to the President, Herkimer College
Stephen R. Smith, Mohawk Valley Economic Development District, Inc.

US Senator Charles Schumer
US Senator Kirsten Gillibrand
US Congresswoman Claudia Tenney
US Congresswoman Elise Stefanik
Patrick Russell, Herkimer County Legislator
Joseph Scott, Hodgson Russ LLP

420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000

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**Herkimer County Industrial Development Agency
Board of Directors' Regular Meeting
Tuesday, May 24, 2022 @ 8:00 AM
AGENDA**

Join by going to www.zoom.com or by dialing (929) 205-6099
then entering meeting ID: 869 4153 2380 and passcode: 864932

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|---|---|
| 1. Call to order – Pledge of Allegiance | Chairman Bono |
| 2. Roll Call | Holleran |
| 3. Mission Statement | Piseck |
| 4. Minutes (P.1-4) <ul style="list-style-type: none">• April 26, 2022 Regular Board Meeting | Bono/Piseck – Discussion/Action |
| 5. April Financial Reports (P.5-11) <ul style="list-style-type: none">• Financial Report, Balance Sheet, Check Register• RLF Status, SBP Mortgage | Bono/Piseck – Discussion/Action |
| 6. Small Business Loan/Grant Funds <ul style="list-style-type: none">• CDBG CARES Update• Seward 2/2/2 Update• Grippe's Contracting Seward 2/2/2 Loan/Grant (P.12-17) | Adams – Discussion
Adams – Discussion
Bono/Piseck – Discussion/Action |
| 7. Marketing Update (handout) | Palmiotto – Discussion |
| 8. Vacancies on Marketing Committee | Bono/Piseck – Discussion/Action |
| 9. Masonic Building Herkimer | Bono/Piseck – Discussion/Action |
| 10. Schuyler Warehouse Development – Annual Fee | Bono/Piseck – Discussion/Action |
| 11. Annual Admin Fee for Housing Projects | Bono/Piseck – Discussion/Action |
| 12. Manheim Business Park <ul style="list-style-type: none">• Correspondence (P.18)• Update | Bono/Piseck - Discussion
Bono/Piseck - Discussion |
| 13. Former Chips Gas Station <ul style="list-style-type: none">• Phase I ESA – HRP Associates (P.19-23)• Phase II ESA – HRP Associates | Bono/Piseck – Discussion/Action
Bono/Piseck – Discussion/Action |

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|---|---------------------------------|
| 14. ABO Clean Energy Report (P.24-52) | Bono/Piseck – Discussion |
| 15. Open Meetings Policy (P.53-58) | Bono/Piseck – Discussion/Action |
| 16. Phase I Environmental Site Assessments | |
| • Schuyler Property (P.59-60) | Bono/Piseck – Discussion/Action |
| • Frankfort Property (P.61- 63) | Bono/Piseck – Discussion/Action |
| 17. Schuyler Business Park (P.64) | |
| • Emrich Land Surveying – Lot Subdivision & Roads B&C | Bono/Piseck – Discussion/Action |
| 18. National Brownfields Conference – August 16-19, 2022 | Bono/Piseck – Discussion/Action |
| 19. Consolidated Funding Applications (CFA's) | Bono/Piseck – Discussion/Action |
| Two County Planning Zoning, Property Purchase,
BOAs, Masonic Building, Water Transmission Line | |
| 20. Option Agreement on Property (handout) | Bono/Piseck – Discussion/Action |

*Comments Welcome from Elected Officials

Project Updates/Other Business:

- Food Processing Study Public Presentation - June 02, 2022 @ HCCC
- Fuzehub Event – June 7 & 8 @ HCCC
- Eastern Mohawk Valley Water Transmission Line
- Village of Dolgeville BOA – Violet Festival June 11, 12, 2022
- NYS Office of the State Comptroller Exit Conference – May 25, 2022
- EPA Assessment & RLF Grants
- Schuyler Business Park Road Study

Motion for Executive Session- The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:(d) discussions regarding proposed, pending, or current litigation; (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

NEXT MEETING: Tuesday, June 28, 2022 @ 8:00 AM