



TO: Vincent J. Bono, Cory Albrecht, John Scarano, Michael Werenczak, Ann Gaworecki, Tim Day, Alana Basloe

FROM: John J. Piseck, Jr., Chief Executive Officer

RE: Board of Directors' Regular Meeting Announcement

DATE: February 24, 2023

The next regular meeting of the Herkimer County Industrial Development Agency will be held on **Tuesday, February 28, 2022 at 8:00 AM**. The meeting will be streamed electronically via Zoom conference as well as a public meeting open for the public to attend in person.

Members of the public may join the board meeting virtually by going to www.Zoom.com or by dialing (929) 205-6099 and entering meeting ID: 886 8128 8098 and passcode: 402411

Members of the public may join the meeting in person in the Herkimer County Chamber of Commerce conference room at 420 E. German Street, Herkimer, NY 13350. The conference room can be accessed by dialing code #100 on the access keypad at any building entrance.

Attached is the agenda.

copy by email:

NYS Senator Mark Walczyk
NYS Senator Joseph Griffo
NYS Senator Peter Oberacker
US Congresswoman Elise Stefanik
NYS Assemblyman Brian Miller
NYS Assemblywoman Marianne Buttenschon
NYS Governor Hochul

US Senator Charles Schumer
US Senator Kirsten Gillibrand
NYS Assemblyman Robert Smullen
Anthony Hallak, Felt Evans, LLP
Joseph Scott, Hodgson Russ, LLP
Charles Malcolm, Hodgson Russ, LLP
Rome Daily Sentinel

Dr. Cathleen McColgin, President Herkimer College
Shari Hunt, Secretary to the President, Herkimer College
William McDonald, Associate Dean, Herkimer College
Daniel Sargent, Assistant to the President, Herkimer College
John J. Piseck, Jr., HCIDA
James Wallace, County Administrator
Kurt Ackerman, Chairman, Planning & Development Committee
Patrick Russell, Chairman, Ways & Means Committee
Steve Dimeo, Mohawk Valley EDGE
Justin Hummel, Hummel's Office Plus
Allison Madmoune, Empire State Development
Stephen R. Smith, MVEDD
Jason Bullock, Tractor Supply Company

420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000

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STAFF

JOHN J. PISECK, JR.
Chief Executive Officer

STACEY J. HOLLERAN
Chief Financial Officer

VICTORIA L. ADAMS
Administration & Grant
Coordinator

ERIN E. SPINA
Marketing & Communications
Specialist

BOARD OF DIRECTORS

VINCENT J. BONO
Chairman

CORY ALBRECHT
Vice Chairman

JOHN SCARANO
Secretary

MICHAEL WERENCZAK
Treasurer

ANN GAWORECKI
Director

TIM DAY
Director

ALANA BASLOE
Director

COUNSEL

ANTHONY G. HALLAK, Esq.
Felt Evans, LLP

**Herkimer County Industrial Development Agency
Board of Directors' Meeting
Audit/Governance/Finance
Tuesday, February 28, 2023 @ 8:00 AM
AGENDA**

Join by going to www.zoom.com or by dialing (929) 205-6099 then entering meeting ID: 886 8128 8098 and passcode: 402411

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|---|---|
| 1. Call to order – Pledge of Allegiance | Chairman Bono |
| 2. Roll Call | Holleran |
| 3. 2022 Audited Financial Statements (attached)
Bowers & Company - Presentation/Discussion
Board of Directors | Liz Bush/Jennifer Richardson
Bono/Piseck – Discussion/Action |
| 4. Mission Statement | Piseck |
| 5. Minutes (P.1-5)
• January 31, 2023 | Bono/Piseck – Discussion/Action |
| 6. January Financial Reports (P.6-13)
• Financial Report, Balance Sheet, Check Register
RLF Status, SBP Mortgage, PILOT Report | Bono/Piseck - Discussion/Action |
| 7. Annual PARIS Report (P.14-36)
Annual Investment Report, Deposit & Investment of
Funds Policy, Procurement Policy, Operations &
Accomplishments, Assessment of Internal Controls,
Mission Statement, Performance Measurement Report | Bono/Piseck – Discussion/Action |
| 8. CARES Grant Update | Adams – Update |
| 9. Small Business 2/2/2
• Juliano's Farm (P.37-43) | Adams - Update
Bono/Piseck – Discussion/Action |
| 10. Marketing Update | Spina – Update |
| 11. Legal Representation for Various Projects (P.44-55) | Bono/Piseck – Discussion/Action |
| 12. Mohawk Valley EDGE Dues/Sponsorship (P.56) | Bono/Piseck – Discussion/Action |
| 13. Manheim Business Park (P.57-58)
• Delta Engineers – Water & Sewer Main Extension | Bono/Piseck – Discussion/Action |
| 14. Masonic Temple (P.59-63)
• Structural Assessment Proposal | Bono/Piseck – Discussion/Action |

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*Comments Welcome from Elected Officials

Project Updates/Other Business:

- New Rules & Regulations (P.64-65)
- EPA Roundtable April 24th
- 2023 Brownfields Developer Summit, April 25th - 26th
- Anti-Harassment Training
- Financial Disclosure Packets
- Lieutenant Governor Delgado Visit
- Russell Farm

Motion for Executive Session- The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:(d) discussions regarding proposed, pending, or current litigation; (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

NEXT Meeting: Tuesday, March 28, 2023 @ 8:00 AM