



TO: Vincent J. Bono, Cory Albrecht, John Scarano, Michael Werenczak, Ann Gaworecki, Tim Day, Alana Basloe

STAFF

JOHN J. PISECK, JR.
Chief Executive Officer

VICTORIA L. ADAMS
Operations Manager

JENNIFER L. YOUNG
Administrative Office
Assistant

ERIN E. SPINA
Marketing & Communications
Specialist

ALAINA VALERIANO
Community & Business
Development Specialist

BOARD OF DIRECTORS

VINCENT J. BONO
Chairman

CORY ALBRECHT
Vice Chairman

JOHN SCARANO
Secretary

MICHAEL WERENCZAK
Treasurer

ANN GAWORECKI
Director

TIM DAY
Director

ALANA BASLOE
Director

COUNSEL

ANTHONY G. HALLAK, Esq.
Felt Evans, LLP

FROM: John J. Piseck, Jr., Chief Executive Officer

RE: Board of Directors' Regular Meeting Announcement

DATE: February 23, 2024

The next regular meeting of the Herkimer County Industrial Development Agency will be held on **Tuesday, February 27, 2024 at 8:00 AM**. The meeting will be streamed electronically via Zoom conference as well as a public meeting open for the public to attend in person.

Members of the public may join the board meeting virtually by going to www.Zoom.com or by dialing (929) 205-6099 and entering meeting ID: 875-6466-4800 and passcode: 402411

Members of the public may join the meeting in person in the Herkimer County Chamber of Commerce conference room at 420 E. German Street, Herkimer, NY 13350. The conference room can be accessed by dialing code #100 on the access keypad at any building entrance.

Attached is the agenda.

copy by email:

NYS Senator Mark Walczyk

NYS Senator Joseph Griffo

NYS Senator Peter Oberacker

US Congresswoman Elise Stefanik

NYS Assemblyman Brian Miller

NYS Assemblywoman Marianne Buttenschon

NYS Governor Hochul

Nick Laino, Officer in Charge, Herkimer College

Shari Hunt, Secretary to the President, Herkimer College

William McDonald, Associate Dean, Herkimer College

John J. Piseck, Jr., HCIDA

James Wallace, County Administrator

Kurt Ackerman, Chairman, Planning & Development Committee

Patrick Russell, Chairman, Ways & Means Committee

Steve Dimeo, Mohawk Valley EDGE

Justin Hummel, Hummel's Office Plus

Allison Madmoune, Empire State Development

Jason Bullock, Tractor Supply Company

US Senator Charles Schumer

US Senator Kirsten Gillibrand

NYS Assemblyman Robert Smullen

Anthony Hallak, Felt Evans, LLP

Joseph Scott, Hodgson Russ, LLP

Charles Malcolm, Hodgson Russ, LLP

Shannon Wagner, Hodgson Russ, LLP

Rome Daily Sentinel

420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000

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Herkimer County Industrial Development Agency
Audit/Governance/Finance
Tuesday, February 27, 2024 @ 8:00 AM
AGENDA

Join by going to www.zoom.com or by dialing (929) 205-6099 then entering
meeting ID: 875-6466-4800 and passcode: 402411

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| 1. Call to order – Pledge of Allegiance | Chairman Bono |
| 2. Roll Call | Adams |
| 3. 2023 Audited Financial Statements (attached) <ul style="list-style-type: none">• Bowers & Company – Presentation/Discussion• Board of Directors | Liz Bush/Jennifer Walck
Bono/Piseck – Discussion/Action |
| 4. Mission Statement | Valeriano |
| 5. Minutes (Pg.1-6) <ul style="list-style-type: none">• January 30, 2024 - Regular Board Meeting | Bono/Piseck - Discussion/Action |
| 6. January Financial Reports (Pg.7-14) <ul style="list-style-type: none">• Financial Report, Balance Sheet, Check Register
RLF Status, SBP Mortgage, PILOT Report | Bono/Piseck - Discussion/Action |
| 7. Annual PARIS Report (Pg.15-34) <ul style="list-style-type: none">• Annual Investment Report• Deposit & Investment of Funds Policy• Procurement Policy• Operations & Accomplishments• Assessment of Internal Controls• Performance Measurement Report & Mission Statement | Bono/Piseck – Discussion/Action |
| 8. Marketing Update | Spina – Discussion |
| 9. Grant Update <ul style="list-style-type: none">• Microenterprise• Housing Study | Young – Discussion |
| 10. IDA Administrative Services Agreement – LDC (Pg.35-39) | Bono/Piseck – Discussion/Action |
| 12. Masonic Building – Indemnification Agreement (Pg.40-43) | Bono/Piseck – Discussion/Action |
| 13. Emrich Surveying - Four Corners Business Park (Pg.44-45) | Bono/Piseck – Discussion/Action |
| 14. Emrich Surveying – German Flatts Business Park(Pg. 46) | Bono/Piseck – Discussion/Action |
| 15. Project Jefferson – Land Purchase (Pg. 47) | Bono/Piseck – Discussion/Action |

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| 16. Bloom Utica | Bono/Piseck – Discussion |
| 17. 240 Mary Street | Bono/Piseck – Discussion |
| 18. Town of Webb – Income Survey (Pg. 48-52) | Bono/Piseck – Discussion/Action |
| 19. Russell Farm Training | Bono/Piseck – Discussion/Action |
| 20. Project Transfer Fee (Pg. 53) | Bono/Piseck – Discussion/Action |

*Comments Welcome from Elected Officials

Project Updates/Other Business:

- Russell Farm
- Brownfield Development Summit – April 23rd & April 24th
- Genesis Group Luncheon – February 28th, at 12:00pm
- RemArms
- Manheim Business Park Water Tower
- City of Little Falls and Village of Frankfort BOA's
- NYSDOT - Schuyler Business Park

Motion for Executive Session- The general area or areas of the subject or subjects to be considered under Public Officers Law, Article 7, Open Meetings Law, Section 105 are:(d) discussions regarding proposed, pending, or current litigation; (f) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; (h) the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

Herkimer Local Development Corporation Meeting Immediately
Following HCIDA's Board Meeting

NEXT HCIDA Board Meeting: Thursday, March 21, 2024 @ 8:00 AM