



STAFF

JOHN J. PISECK, JR.
Chief Executive Officer

VICTORIA L. ADAMS
Operations Manager

ERIN E. SPINA
Marketing & Communications
Specialist

NICOLE A. FARBER
Administrative Assistant

BOARD OF DIRECTORS

VINCENT J. BONO
Chairman

CORY ALBRECHT
Vice Chairman

TIM DAY
Treasurer

ALANA BASLOE
Secretary

ANN GAWORECKI
Director

FRANK MENDEL
Director

ROBERT DAVENPORT
Director

COUNSEL

SPECIAL:
CHARLES MALCOLM, Esq.
SHANNON WAGNER, Esq.
Hodgson Russ, LLP.

MINUTES

June 24, 2025

Herkimer Local Development Corporation

The Herkimer Local Development Corporation held a regular meeting of the Board of Directors on Tuesday, June 24, 2025 immediately following the Herkimer County Industrial Development Agency board meeting. The meeting was held electronically via zoom conference as well as a public meeting open for the public to attend in person. Members of the public were invited to join the meeting virtually by going to www.zoom.com or by dialing (929) 205-6099 and entering ID: 864-4681-6879 and passcode: 226094. Members of the public were invited to attend the meeting in person in the Herkimer County Chamber of Commerce conference room at 420 E. German Street, Herkimer, NY 13350.

After the Pledge of Allegiance, Chairman Bono called the meeting to order at 9:36 am.

The following members were present in person and answered the roll call: Vincent (Jim) Bono, Cory Albrecht, Alana Basloe, Tim Day, Ann Gaworecki, Frank Mendl and Robert Davenport. **Quorum**

Present (7)

Members Absent: None

Agency Staff Present: John Piseck, Victoria Adams, and Erin Spina.

Also Present in Person: none

Financial Reports: The following financial reports were offered for approval: May 2025 Income & Expense Report, Balance Sheet, and Check Register. Following review and discussion, **Tim Day moved, seconded by Alana Basloe to approve the May 2025 financial reports as presented. The motion carried with 7 ayes and 0 nays.**

Internal Controls Policy: Board members were provided an updated schedule A to the Corporation's Internal Controls Policy to make necessary changes to authorized as bank account signors. Following discussion, **Cory Albrecht moved, seconded by Alana Basloe to approve the signors on the Corporation's bank accounts as listed on Schedule A of the Internal Controls policy. The motion carried with 7 ayes and 0 nays.**

Resolution: HLDC-25-12

2024 PARIS Report: Upon review of the Corporation's 2024 Annual PARIS report, the Authorities Budget Office recommended modification to the staff section of the report to include staff members of the Herkimer County Industrial Development Agency with a \$0 salary field. **Following discussion, Alana**

Basloe moved, seconded by Tim Day to authorize the PARIS report update for resubmittal. The motion carried with 7 ayes and 0 nays.

Resolution: HLDC-25-13

Project Updates:

- Bills School
- Charlestown
- Masonic Building

Being no other business, Tim Day moved, seconded by Cory Albrecht to adjourn at 9:40 AM. The motion carried with 6 ayes and 0 nays.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Victoria Adams". The signature is fluid and cursive, with the first name "Victoria" written in a larger, more prominent script than the last name "Adams".

Victoria Adams
Operations Manager